

**Hadley and Leegomery Parish Council**  
Castle Farm Community Centre, High Street, Hadley, Telford TF1 5NL  
Telephone/Fax: (01952) 245501      Email: [clerk@hadleyandleegomery-pc.org.uk](mailto:clerk@hadleyandleegomery-pc.org.uk)  
Website: [www.hadleyandleegomery-pc.org.uk](http://www.hadleyandleegomery-pc.org.uk)

To all members of the Finance and General Purposes Committee

15<sup>th</sup> June 2011

Dear Councillor

A meeting of the FINANCE AND GENERAL PURPOSES COMMITTEE will be held on TUESDAY 21<sup>ST</sup> JUNE 2011, commencing at 7.00 P.M., at CASTLE FARM COMMUNITY CENTRE, HIGH STREET, HADLEY, TELFORD.

Yours faithfully

Clerk of the Council

**A G E N D A**

**1. APOLOGIES FOR ABSENCE**

**2. DISCLOSURE OF INTERESTS**

Members to disclose any interests in respect of items listed in the agenda.

**3. COMMENTS BY MEMBERS WHO HAVE DECLARED PREJUDICIAL INTERESTS AT ITEM 2, AND BY MEMBERS OF THE PUBLIC, IN RESPECT OF ITEMS LISTED IN THE AGENDA ONLY.**

Members with prejudicial interests in items listed in the agenda who wish to make representations under Paragraph 12(2) of the Council's Code of Conduct in respect of those items to do so now, followed by any representations by members of the public in respect of items listed in the agenda.

**4. MINUTES OF LAST MEETING**

**To confirm** the minutes of the meeting of the Committee which was held on the 19<sup>th</sup> April 2011 (previously circulated).

**5. COMMITTEE TERMS OF REFERENCE**

**To consider** draft terms of reference for the committee and **to recommend** to the full Council for adoption. See **appendix A**.

**6. BUDGET MONITORING**

**To review** a budget comparison report in respect of the Council's budget for 2011/12 (**appendix B**).

*Clerk: Colin Potts*

## **7. PLANNING**

### **(a) Applications for consideration**

**Note:** in the event that the Council requests that an application is referred to the Plans Board it will need to consider whether it wishes to nominate a representative to speak on behalf of the Council at Plans Board, and if so, to nominate a member or the Clerk.

1. TWC/2011/0438 - Display of 1 No. 8 metre free-standing internally illuminated pylon sign, 5 No. internally illuminated fascia signs on building, 1 No. non-illuminated vinyl graphic sign on building, 1 No. free-standing internally illuminated menu sign, 4 No. externally illuminated directional signs, 1 No. drive-through height restrictor sign, and 3 No. car park signs, former Enterprise Garages Site, Trench Lock, Telford. (Proposed KFC site)
2. TWC/2011/0456 – change of use to taxi booking office with parking to rear, Unit 10 Trench Lock 2, Trench, Telford.
3. TWC/2011/0468 – installation of a mezzanine floor and office accommodation with external windows, ancillary toilet and canteen facilities and an open storage area, Unit 1c Queensway Business Park, Hadley, Telford.
4. TWC/2011/0470 – change of use of 2 No. shop units from retail A1 to hot food takeaway A5 use, 44/46 High Street, Hadley, Telford.
5. TWC/2011/0474 – erection of 10 No. flats and change of use of existing building to hot food takeaway use class A5 with living accommodation above and erection of a single storey rear extension (outline), 40 Castle Street, Hadley, Telford.
6. TWC/2011/0476 – change of use of open space to private garden land with erection of a 1m high fence, 165 Hurleybrook Way, Leegomery, Telford.

### **(b) Permissions granted (for information only)**

1. TWC/2011/0308 – change of use from light industrial B1 to performing arts school D2, Unit 24, Horton Court, Hortonwood, Telford.
2. TWC/2011/0319 – single storey front and side extension with storage space in roof, 140, Hadley Park Road, Hadley, Telford.
3. TWC/2011/0355 – 3m high non-illuminated free-standing notice board, Hadley Learning Community, Crescent Road, Hadley, Telford.
4. TWC/2011/0360 – tree preservation order consent in respect of works to Lime tree at rear of 12 Dalby Close, Apley, Telford.
5. TWC/2011/0414 – side extension to form garage and conversion of existing garage to habitable room, 1 Fleming Court, Apley, Telford.

### **(c) Notice of appeal (for information only)**

Telford & Wrekin Council has received notice of an appeal in respect of application TWC/2011/0068 – erection of a two storey rear extension following partial removal of existing rear extension, 205 Hadley Park Road, Hadley, Telford

## 8. GRANTS

**Note:** the budget provision for grants for 2011/12 is £5000.00, of which £1350.00 has been spent leaving a balance of £3650.00.

### (a) Applications for consideration

**To consider** the following applications, copies of which are attached at **appendix C:**

G02/11 STABLE \* (s.137 LGA 1972)\*  
 G19/11 Leegomery Community Club (s.19, LGMPA 1976)  
 G20/11 Listen and Care \*(s.137 LGA 1972)\*

\* The Committee will need to pass the following resolution in respect of any grants made under s.137 of the Local Govt. Act 1972: *“that the Council in accordance with its powers under section 137 of the Local Government Act 1972, should make the following grant(s) which, in the opinion of the Council, is/are in the interests of the area or its inhabitants and will directly benefit them in a manner commensurate with the expenditure”.*

### (b) Thanks for grants previously made (for information only)

To note that thanks for a grant previously made have been received from Hadley Five-O

### (c) Grants policy

**To consider** whether the Council should adopt a formal grants policy and if so **to consider** the content for a draft policy and **to make a recommendation** to the Council for approval and adoption – see **appendix D.**

## 9. FINANCIAL REPORT

A report will be tabled to include:

### (a) Expenditure for authorisation

**To authorise** any items of expenditure that have been incurred under the terms of Financial Regulation 3.4.

### (b) Payments for approval

**To approve** the drawing of cheques, payment of direct debits and other payments detailed in an approval list which will be tabled, and to nominate two members present from the following authorised signatories to sign the cheques and payment authorities: Councillors R G Dickens, L Savage, J Smart, M J Smith and M L Wickstead.

## 10. ENVIRONMENTAL IMPROVEMENTS

**(a) To consider** how the sums allocated for various purposes within the environmental improvements budget are to be used including planting schemes, litter bins, benches and grit bins, **to consider** a request for a bench, **to consider** requests for grit bins, and **to consider granting delegated authority** to the Clerk in respect of an agreed sum for planting schemes for allocation in consultation with the Chairman of the Committee, Telford & Wrekin Council's Environmental Maintenance Officer, and Mr S Thomas.

**(b) To consider** how to proceed in respect of proposed improvements to the village green in the light of the failed grant application to Sita Trust.

See **appendix E.**

## 11. CEMETERY

**To receive** a report on recent problems with youths drinking alcohol and causing a nuisance in the cemetery and action taken – the Clerk will give a report (for information).

## 12. FOOTWAY LIGHTING

**To consider** whether the Council should make enquiries in to alternative management contracts for its Footway Lighting, with a view to reducing costs and improving control and efficiency – see **appendix F**.

## 13. NOTICE BOARDS

**To consider** a proposal by Councillor Grindrod that the Parish Council should have a notice board at Leegomery Centre, If the Committee decides to recommend to the Council that it should, this will need to be taken forward in conjunction with sourcing replacement notice boards for Castle Farm Community Centre (the Council's official parish notice board) and Hadley Cemetery where the existing boards are in a poor condition. If the number of notice boards is increased the Council will need to consider arrangements for keeping them updated.

## 14. ELECTRICAL CONTRACTORS

**To receive** notification of a price increase by the council's appointed contractor for routine electrical maintenance and repair work, for approval.

## 15. HADLEY YOUTH CAFÉ

(a) **To ratify** expenditure in respect of a Pool Table purchased under delegated authority.

(b) **To authorise** the disposal of the old pool table.