

HADLEY AND LEEGOMERY PARISH COUNCIL
Minutes of a meeting of the Finance and General Purposes Committee
held on the 15th March 2011, commencing at 7.00 p.m.

***Note:** The Committee has delegated authority to incur individual items of expenditure of up to £2,500.00 from within its agreed budget without reference to the Council. Recommendations for expenditure in excess of £2500.00 are subject to ratification by the Council.*

490/10 PRESENT

Councillors J Smart (Vice-Chairman), M D Grindrod, C S J Harrison, G I Moore, R R Plenderleith, P Smart and M J Smith. The Vice-Chairman chaired the meeting.

Clerk to the Council: Colin Potts.

491/10 APOLOGIES FOR ABSENCE

Apologies were accepted from Councillors R G Dickens (Chairman), P H Dickens, S Thomas and M L Wickstead.

492/10 DECLARATIONS OF INTERESTS

There were no declarations of interests.

493/10 COMMENTS BY MEMBERS WHO HAVE DECLARED PREJUDICIAL INTERESTS, AND BY MEMBERS OF THE PUBLIC.

None

494/10 MINUTES OF LAST MEETING

RESOLVED that the minutes of the meeting of the Committee which was held on the 15th February 2011 (previously circulated) be confirmed and signed by the Vice-Chairman.

PLANNING

495/10 Applications for consideration

RESOLVED that the under-mentioned applications be dealt with as follows:

1. TWC/2011/0102 – erection and display of 1 No. 3.1m high free-standing non-illuminated monolith entrance sign, land at junction of Hadley Park East, Hadley, Telford – no objection.
2. TWC/2011/0118 – erection of 1 No. 3 bedroom dwelling and 1 No. 4 bedroom dwelling, land at 8 Greenfinch Close, Apley, Telford - no objection to the proposed development of the site in terms of design and layout but raise concerns regarding the felling of two protected trees. The Council asks that the advice of the planning authority's Arboricultural Officer is sought and followed in determining the application.

Councillor P Smart asked that it be recorded that she strongly objected to the felling of two protected trees.

496/10 Permissions refused (for information only)

NOTED that Telford and Wrekin Council has granted permission in respect of the following:

TWC/2011/0067 – erection of part two storey and first floor side extension to garage/house to incorporate together with additional accommodation, 5 Eider Drive, Apley, Telford.

497/10 Notice of Appeal

The Committee received notice of an appeal made against the Borough Council's decision to refuse permission in respect of:

TWC/2010/0415 – erection of 2 No. detached dwellings, land adjacent to 9 Greenfinch Close, Apley, Telford. The Council had raised no objection to these proposals at consultation,

RESOLVED that the council does not wish to make further comments or withdraw or modify its earlier comments.

498/10 BUDGET MONITORING

The Committee **reviewed** a budget comparison report in respect of the Council's budget for 2010/11. There were no matters arising.

499/10 EARMARKED RESERVES

RESOLVED that the following transfers to earmarked reserves are made from surplus budget provisions:

<u>From Budget heading</u>	<u>Amount</u>	<u>To Earmarked Reserve</u>
Cemetery Equipment and Capital Works	£6000.00	Cemetery Building repairs
Youth Project – Parish Council	£1500.00	Youth Project
Christmas Lights	£1000.00	Christmas Lights
Footway Lighting – Improvements	£1500.00	Footway Lighting
Bus Shelters	£1000.00	Bus Shelters

Resulting in Earmarked Reserve balances at 31st March of:

<u>Earmarked Reserve</u>	<u>Balance 31.3.11</u>
Public Toilets Repairs and Renewals	£1,000.00
Reward Fund	£ 824.00
Regeneration	£20,000.00
Community Centre repairs and renewals	£3,400.00
Floral Displays	£ 600.00
Cemetery Building repairs	£10,000.00
Footway Lighting	£ 3,000.00
Elections	£ 5,000.00
Youth Project	£ 2,500.00
Bus Shelters	£ 2,000.00
Christmas Lights	£ 1,000.00
Total	<u>£49,324.00</u>

PAYMENT AUTHORISATIONS AND APPROVALS**500/10 Financial Report**

RESOLVED that the report submitted be approved and that expenditure incurred on behalf of the Council under the terms of Financial Regulation 3.4 as detailed below is ratified:

Amount Excl VAT	Details
£12.00	Central Taxis – transport for parish representative to attend Bus User Group
£4.00	Shropshire Council – copy of marriage certificate of Harry Patch from county archive re: commemorative plaque. (s.111 LGA 1972)
£39.00	Ultravend Hygiene Services – toilet rolls and paper towels CFCC (s.19, Local Govt. (Misc. Provn.) Act 1976)

RECOMMENDED that the following quotations are accepted and expenditure authorised:

- Christmas Lights installation, removal and storage
 - Turnock Lighting £8624.00
 - plus £274.00 for installation/replacement of timers and RCDs at 2 locations.
- Floral Displays – hanging baskets, floral crowns and planters
 - Nobridge Nurseries £6197.90

504/10 PAYMENT OF CHARGES BY DIRECT DEBIT

RECOMMENDED that future payments to Telford & Wrekin Services Ltd in respect of charges for collection of trade refuse from Castle Farm Community Centre and Hadley Cemetery are made by monthly direct debit.

505/10 WHIMBREL CLOSE PLAY AREA UPGRADING - CONSULTATION

The Committee considered alternative designs for the upgrading of the children's play area at Whimbrel Close, Leegomery.

RECOMMENDED that the Council's preferred design is design C.

506/10 HARRY PATCH PLAQUE

The Committee considered a quotation in respect of the production of the Harry Patch commemorative plaque. It was agreed that due to the need for the contractor to make site visits to remove and reinstall existing plaques to use as patterns, and the specialist nature of the work, that a single quotation by a local contractor will meet the terms of Financial Regulations 11.1 (i) and 10.3 in respect of this transaction.

RESOLVED that a quotation submitted by Madeley Brass Castings in the sum of £420.00 for the production of a cast bronze plaque with the following inscription

In memory of Harry Patch,
17 June 1898 – 25 July 2009
Last surviving Tommy
of World War 1
Married in this church 13 September 1919
May he and all his comrades rest in peace

and incorporating the image of a poppy is accepted and expenditure authorised, and that it is confirmed that the terms of Financial Regulations 11.1 (i) and 10.3 have been met in respect of this transaction.

507/10 EASTER CONCERT

The Committee was informed that the proposed Easter concert will not take place due to other commitments of the school choirs invited. It was suggested that consideration be given to holding a concert towards the end of the summer term, and this will be followed up.

508/10 PROVISION OF ADMINISTRATIVE RESOURCE IN SUPPORT OF P.A.C.T. MEETINGS

RESOLVED that the provision by the Council of administrative support by way of photocopying facilities and postage costs in respect of agendas and minutes of the Hadley and Leegomery P.A.C.T. meetings whilst they are organized by a parish councillor or officer of the council is authorised, noting that the estimated costs will be between £5.00 and £20.00 per meeting, six times per annum. (*s.31, Local Government and Rating Act 1997*).

509/10 CASTLE FARM COMMUNITY CENTRE STORAGE FACILITIES

The Committee **noted** that the two larger outdoor storage cupboards situated at the rear of the bar building at Castle Farm Community Centre are no longer required by their past users and are therefore available to the Council for its own much needed storage space. The third cupboard should also be vacated in the near future.

RECOMMENDED that the Council does not make these storage cupboards available to third parties in future as the space is needed for its own purposes.

The meeting closed at 7.40 p.m.

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Chairman, 19th April 2011