

Hadley and Leegomery Parish Council

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To all members of the Finance and General Purposes Committee

12th October 2011

Dear Councillor

A meeting of the FINANCE AND GENERAL PURPOSES COMMITTEE will be held on TUESDAY 18TH OCTOBER 2011, commencing at 7.00 P.M., at CASTLE FARM COMMUNITY CENTRE, HIGH STREET, HADLEY, TELFORD.

Yours faithfully

Clerk of the Council

A G E N D A

1. APOLOGIES FOR ABSENCE

To **approve** apologies for absence

2. DISCLOSURE OF INTERESTS

Members to disclose any interests in respect of items listed in the agenda.

3. COMMENTS BY MEMBERS WHO HAVE DECLARED PREJUDICIAL INTERESTS AT ITEM 2, AND BY MEMBERS OF THE PUBLIC, IN RESPECT OF ITEMS LISTED IN THE AGENDA ONLY.

Members with prejudicial interests in items listed in the agenda who wish to make representations under Paragraph 12(2) of the Council's Code of Conduct in respect of those items to do so now, followed by any representations by members of the public in respect of items listed in the agenda.

4. MINUTES OF LAST MEETING

To **confirm** the minutes of the meeting of the Committee which was held on the 20th September 2011 (previously circulated).

5. COUNCIL BUDGET

(a) Monitoring report

To **review** a budget comparison report in respect of the Council's budget for 2011/12 (**appendix A**).

(b) 2012/13 Budget

The Committee is asked to specify any new areas of expenditure or any significant changes to existing areas of expenditure that it wishes to include in the Council's budget for 2012/13, to assist the Clerk with preparing draft budget proposals for consideration at the next meeting of the Committee.

Clerk: Colin Potts

6. PLANNING

(a) Applications for consideration

Note: in the event that the Council requests that an application is referred to the Plans Board it will need to consider whether it wishes to nominate a representative to speak on behalf of the Council at Plans Board, and if so, to nominate a member or the Clerk.

1. TWC/2011/0820 – erection of a detached dwelling (outline with all matters reserved), 16 Ripley Close, Leegomery, Telford.
2. TWC/2011/0832 – two storey rear extension and installation of new window to first floor bedroom, 11 Kearton Terrace, Hadley, Telford.

(b) Permissions granted (for information only)

1. TWC/2011/0700 – part single storey and part two storey extension at rear, 4 Cavell Close, Apley, Telford.

7. GRANTS

Note: the budget provision for grants for 2011/12 is £6000.00, of which £3050.00 has been spent leaving a balance of £2950.00.

To consider the following application, a copy of which is attached at **appendix B** together with a copy of the council's adopted Grants Policy for reference:

G28/11 Telford West Indian Association (*s.145, LGA 1972*)

8. FINANCIAL REPORT

A report will be tabled to include:

(a) Expenditure for ratification

To ratify any items of expenditure that have been authorised by the Clerk under the terms of Financial Regulation 3.4.

(b) Payments for approval

To approve the drawing of cheques, payment of direct debits and other payments detailed in an approval list which will be tabled, and to nominate two members present from the following authorised signatories to sign the cheques and payment authorities: Councillors R G Dickens, L Savage, J Smart, M J Smith and M L Wickstead.

9. ENVIRONMENTAL IMPROVEMENTS – PLANTERS AT PRINCESS ROYAL HOSPITAL

To receive a report and consider a recommendation that the Council's existing four planters at Princess Royal Hospital are rebuilt in brick, and **to authorise** expenditure as considered appropriate – see **appendix C**.

10. REMEMBRANCE PARADE AND SERVICE 13TH NOVEMBER 2011

To authorise the following payments and donations in respect of the Remembrance Parade and Service taking place on the 13th November 2011. The Committee will need to pass the following resolution:

That the Council in accordance with its powers under section 137 of the Local Government Act 1972, should incur the following expenditure which, in the opinion of the Council, is in the interests of the area or its inhabitants and will directly benefit them in a manner commensurate with the expenditure:

Salopian Brass	£500.00 (Parade band)
Young people's groups, subject to attendance:	
Telford Sea Cadets	£200.00
83 St. George's Sqn. ATC	£200.00
Donnington Detachment, Shropshire Army Cadet Force	£200.00
1 st Ketley Boys Brigade	£ 50.00
1 st Wrekin Scout Group	£50.00
C. Foskett (bugler)	£ 50.00
Royal British Legion Poppy Appeal	£ 50.00 (wreaths supplied)
Telford Bars and Catering Ltd	£300.00 estimated (refreshments for participants)

11. CEMETERY

(a) Opening and closing times

To review the opening and closing times of the cemetery, and **to authorise** the Clerk to take action as required, including expenditure on signage – see **appendix D**.

(b) Policy in respect of non-residents of the Parish.

To review the Council's cemetery policy in respect of non-residents of the parish and **to make recommendations** to the Council in respect of any changes decided upon – see **appendix E**.

12. EXCLUSION OF PRESS AND PUBLIC

The Committee is invited to pass the following resolution:

"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw"

13. COMPLAINT DEALT WITH IN ACCORDANCE WITH POLICY

To receive a report in respect of a complaint dealt with, and to consider any action necessary arising from the same.

The Council's Complaints Policy requires that any complaints dealt with by the Clerk are reported to the Finance and General Purposes Committee. Please see **appendix F**.