

HADLEY AND LEEGOMERY PARISH COUNCIL
Minutes of a meeting held on the 7th December 2010
commencing at 7.00 p.m.

346/10 PRESENT

Councillors P Smart (Chairman), P H Dickens (Vice-Chairman), E J Austin, R K Austin, R G Dickens, M D Grindrod, C S J Harrison, W A M McClements, G I Moore, R R Plenderleith, J Smart, M J Smith, S Thomas and A Twyford.

Also present: C Potts – Clerk of the Council.

347/10 APOLOGIES FOR ABSENCE

Apologies were accepted from Councillor L M Wilkes.

348/10 DECLARATIONS OF INTERESTS

There were no declarations of interests

349/10 PUBLIC PARTICIPATION

There were no members of the public present.

Local Police Officers PC Claire Walker-Shale and Pc Brenda Bellamy were present and reported the following:

The officers thanked Councillor Plenderleith and other members for their help and support in relaunching the PACT meetings. The last meeting was well attended and a number of priorities came out of it. These include:

- Concerns about youths gathering in Halifax Drive
- GKN employees cycling to and from work using pavements and without lights
- Young people playing “chicken” with vehicles in Haybridge Road
- Youths gathering near to Severn Hospice drinking alcohol

The Local Policing Team is acting on these issues. The officers thanked the Council for its continued support.

350/10 MINUTES OF LAST MEETING

RESOLVED that the minutes of the meeting of the Council held on the 2nd November 2010 are confirmed and signed by the Chairman.

351/10 MINUTES OF FINANCE AND GENERAL PURPOSES COMMITTEE 16TH NOVEMBER 2010

The Council **considered** the minutes of the meeting of the Finance and General Purposes Committee held on the 16th November 2010.

RESOLVED that the minutes be approved and adopted.

352/10 PRECEPT 2011/12

RESOLVED that the recommendation of the Finance and General Purposes Committee that the Council's precept for 2011/12 will be set at £254,900.00 which will give rise to a Council Tax Band D charge of £61.35, is approved, but the final confirmation of the precept for submission to the Borough Council will be deferred until the meeting of the Council to be held on the 4th January 2011.

353/10 CHAIRMAN'S COMMUNICATIONS

The Chairman reported the following:

- Discussions with planning department regarding additional fencing to be provided at the rear of The Nettlefolds on Perry Way to prevent anti-social behaviour and crime which is affecting residents have still not resulted in action. The Chairman and Cllr. Thomas attended a site meeting with the Head of Planning and other officers on the 14th October. Arising from that meeting planning officers were going to discuss the provision of the fencing with the developers, Taylor Wimpey. Councillor Thomas had identified a contractor that could provide the fencing at a cost of £2,000.00 which is significantly lower than the estimate suggested by the Borough Council of £20,000.00. This has been communicated to the head of Planning and the Chairman has asked that the matter is progressed as a matter of urgency. The Council was of the view that the continuing delays are unacceptable and accordingly asked the Clerk to write in strong terms to the Head of Planning requesting action. Councillor Austin confirmed that he would also speak to the Corporate Director for Environment about the matter.
- Whimbrel Close play area – the Borough Council has received an allocation of funds under the Playbuilder Year 2 programme for the refurbishment of this play area and has asked to meet with representatives of the Parish Council to discuss the delivery of the project. Councillor Harrison offered to become involved and the Council therefore confirmed that the Clerk and Councillor Harrison would attend a meeting.
- Letter of thanks from the Royal Air Forces Association in respect of a donation from the Chairman's Allowance to the Battle of Britain Wings Appeal
- Letter of thanks and appreciation from 83 St. George's Squadron ATC in respect of the Remembrance Parade and service.

354/10 REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES – MATTERS SPECIFICALLY RELATING TO THE PARISH

The Clerk informed the Council that Telford & Wrekin council is to introduce a "Single Point of Contact" for Parish and Town Councils to use for all matters which are the first request, comment or complaint on any service issue. This is intended to improve communication and ensure that responses are provided within the agreed timescales. Further details are awaited but it is the intention to introduce this on the 4th January.

Councillor Plenderleith provided members with some feedback arising from the Borough £s for projects scheme meetings.

PLANNING

355/10 Applications for consideration

RESOLVED that no objection be made in respect of the following:

1. TWC/2010/0643 – erection of first floor side extension, 24 Grove Fields, Leegomery, Telford.
2. TWC/2020/0709 – erection of a double garage with games room above following demolition of existing single garage, Wayside, Horton Lane, Horton, Telford.

356/10 Permissions granted (for information only)

NOTED that Telford & Wrekin Council has granted permission in respect of the following:

1. W2009/0976 – two storey side and rear extensions, porch and extension to car port, Rai House, Manse Road, Hadley, Telford.

2. TWC/2010/0304 – change of use from open land to private parking, land adjacent to 27 Hadley Park Road, Hadley, Telford.
3. TWC/2010/0305 – change of use from open space to car parking area, 109, 110 Parkdale, Hadley, Telford.
4. TWC/2010/0401 – erection of a two storey extension (amended plans), 11 Grove Fields, Leegomery, Telford.
5. TWC/2010/0535 – erection of storage/workshop building, Communications House, Hadley Park East, Telford.
6. TWC/2020/0540 – first floor extension and sun room, 22 Apley Castle, Apley, Telford.
7. TWC/2020/0557 – change of use from private open space to private garden land with boundary wall, 8 Sandal Close, Hadley, Telford.

357/10 Speaking at Plans Board

RESOLVED that in respect of application TWC/2010/0585 – change of use from van rental storage facility to used car sales area, 42 High Street, Hadley, Telford – to which the Council has objected (Finance and General Purposes Minute 337/10), the Council wishes to be represented at the relevant meeting of the Plans Board when the application is determined, and that the Clerk will speak on behalf of the Council.

FINANCIAL REPORT

The Council received a report which included a bank reconciliation to 31st October 2010 and a report on internal controls. Councillor Thomas had carried out the quarterly internal control checks for the period ended 31.10.10 covering payroll, bank reconciliation, cash floats, payments and income received.

358/10 RESOLVED that the report be approved and that the following expenditure incurred on behalf of the Council under the terms of Financial Regulation 3.4 is ratified:

Amount <u>excl. VAT</u>	Details
£14.50	Ultravend Hygiene Services – toilet rolls CFCC
£70.00	Shires Fire & Safety Ltd – repairs to emergency lighting CFCC (s.19, Local Govt. (Misc. Provns.) Act 1976)
£171.66	Market Drayton Mowers – service of Stiga mower, cemetery
£26.13	Market Drayton Mowers – repairs to strimmer, cemetery (s.214 LGA 1972)
£16.00	Novascope IT Ltd – new id cards, members/staff (S.111 LGA 1972)
£54.05	Purchase of draw prizes for senior citizens Christmas parties, re-imbursed to CM Potts. (s.19, Local Govt. (Misc. Provns.) Act 1976)

359/10 Payments

Councillor R R Plenderleith had verified against invoices etc. the cheques to be drawn and payments to be made

RESOLVED that the drawing of cheques numbered 301770 to 301798 and payment of direct debits in favour of Neopost Ltd., British Gas, Edf Energy, Severn Trent water and Neopost Finance Ltd., totaling £22,345.86 and as detailed in an approval list contained in the report, is authorised and that Councillors J Smart and M J Smith are authorised to sign the cheques to be drawn.

360/10 MARKETS

The Council **received** a letter from the Borough Council regarding the Markets Team and the Markets Steering Group. The letter confirmed that a Markets Manager and Assistant have been appointed and that accordingly the arrangement with AGM Markets formally came to an end on 3rd October 2010. The first meeting of the Markets Steering Group will take place shortly to discuss the development and improvement of markets. The payment of the Parish Council's contribution of £3,000.00 for 2010/11 is now due.

RESOLVED that the payment of the Parish Council's financial contribution of £3,000.00 in respect of market management is authorised.

HIGHWAYS

361/10 Hadley Park Road Local Safety Scheme

The Council received details of the final design for the above scheme. Installation of the signage and markings was scheduled to begin on 6th December but has been delayed due to the severe weather conditions. It is hoped to begin the work now on the 13th December.

362/10 Trench Lock/Sommerfeld Road roundabout upgrade

The Council **received** the response of Telford & Wrekin Council to questions and concerns raised by the Parish Council relating to the diversion routes for this work.

363/10 BOUNDARY AND LOCALITY SIGNS

The Council received a report containing information to enable it to confirm locations for new and replacement boundary and locality signs in the Parish; to approve the final proof of the proposed design of boundary and locality signs; to review quotations in respect of the supply and installation of signs and posts and to select the most appropriate; and to authorise the placing of an order with the chosen supplier/contractor.

RESOLVED that

The final proof of the design for new boundary and locality signs, as submitted to the council, is approved

The schedule of 18 (increased by one from original schedule) proposed locations submitted to the Council is approved

The quotation submitted by Morelock Signs Ltd. For the supply and installation of the signs, being the most competitive of three quotations received, is accepted as follows:

Supply 17 No. signs complete with posts and fittings	- £1727.88
Install 17 No. signs	- £2125.00
Additional signs @	- £ 67.00 per item
Additional posts and fittings @	- £ 34.64 per item
Additional installations @	- £ 125.00 per item

Negotiations will take place with Telford & Wrekin council to determine the amount that the Borough Council will contribute to the scheme

Following confirmation by Telford & Wrekin Council that the proposed locations are acceptable the Clerk is authorised to place an order for the required number of signs with the chosen contractor, plus one spare sign of each name to be held in reserve in case of damage (*s.72 Road Traffic Regulation Act 1984*).

364/10 WREKIN LINK MAGAZINE

RESOLVED that the Parish Council will provide a news/information item relating to its activities and services each month for inclusion in the above publication.

365/10 MEETINGS, CONFERENCES, EVENTS ETC.

The Council **noted** the dates and times of the following:

- Parish Council Schools Christmas Concert – Tuesday 14th December 2010 7.00 p.m. at Hadley Methodist Church, with choirs from Millbrook Primary School and Apley Wood Primary School and Hadley and District Orpheus Male Voice Choir.
- Telford & Wrekin Parish Forum, Thursday 6th January 2011 at 7.00 p.m., Civic Offices, Telford.
- Telford & Wrekin Mayor's Charity Ball, Friday 18th February 2011 at Best Western Valley Hotel, Ironbridge.

366/10 NEXT CYCLE OF MEETINGS

The Council **noted** the dates of the following meetings:

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| <ul style="list-style-type: none"> • Finance and General Purposes Committee • Council | <p>21st December 2010 subject to confirmation</p> <p>4th January 2011</p> |
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367/10 EXCLUSION OF THE PRESS AND PUBLIC

RESOLVED that in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

368/10 YOUTH PROJECT - PERSONNEL

The Council received a report which made recommendations for arrangements for the future provision of relief cover for absences of the Youth Engagement Officer, whether due to leave entitlement or sickness.

RESOLVED that the Council employs an experienced youth worker (DR) who is part of the Voluntary and Community Service Support Team of Telford & Wrekin Council on a casual hours contract to be paid for actual hours worked as agreed and arranged by the Clerk according to the Council's needs; and that the rates of pay applicable will be £17.94 per hour for engaged youth work and £11.00 per hour for non-engaged work.

The meeting closed at 8.00 p.m.