

Hadley and Leegomery Parish Council
Castle Farm Community Centre, High Street, Hadley, Telford TF1 5NL
Telephone/Fax: (01952) 245501 Email: clerk@hadleyandleegomery-pc.org.uk
Website: www.hadleyandleegomery-pc.org.uk

To all members of the Council

30th November 2011

Dear Sir/Madam

A meeting of the Hadley and Leegomery Parish Council will be held on TUESDAY, 6TH DECEMBER 2011 commencing at 7.00 P.M., at CASTLE FARM COMMUNITY CENTRE, HIGH STREET, HADLEY, TELFORD. All members are summoned to attend for the transaction of the following business.

Yours faithfully

Clerk to the Council

AGENDA

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTERESTS

3. PUBLIC PARTICIPATION

(a) with respect to items on the agenda, with the Council hearing first from councillors with prejudicial interests who must leave the room immediately after they have made their representations, answered questions or given evidence i.e. they cannot remain in the room to hear the representations of others. The Council may defer hearing any representations until immediately before the relevant agenda item is dealt with if it is considered beneficial to do so.

(b) with respect to other matters

4. MINUTES OF LAST MEETING

To confirm the minutes of the meeting of the Council held on the 1st November 2011 (**Appendix A** in the Councillors' Meeting Information Pack).

5. SHREWSBURY AND TELFORD HOSPITAL NHS TRUST

Further to the presentation of proposals for development of the Princess Royal Hospital site received at the last meeting if the Council, **to receive** a presentation of the actual plans for the proposed extension of the Princess Royal Hospital. Representatives of the hospital trust and the architects of the scheme will attend.

Clerk: Colin Potts

Chairman: Councillor Malcolm Smith

6. MINUTES OF FINANCE AND GENERAL PURPOSES COMMITTEE 15TH NOVEMBER 2011

To consider the minutes of the meeting of the Finance and General Purposes Committee held on the 15th November 2011 (**Appendix B** in the Councillors' Meeting Information Pack).

7. CHAIRMAN'S COMMUNICATIONS

8. REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES – MATTERS SPECIFICALLY RELATING TO THE PARISH

To receive any reports.

9. PLANNING

(a) Applications for consideration

To deal with the following applications, and in the case of those which the Council requests be referred to the Plans board, **to decide** whether the Council wishes to appoint a member to speak on its behalf at the relevant meeting of the Plans Board and if so **to formally authorise** a member to do so.

1. TWC/2011/0962 – single storey rear extension, 3 Red Kite Close, Leegomery, Telford.
2. TWC/2011/1004 – two storey rear extension, 23 Chichester Drive, Apley, Telford.

(b) Permissions granted (for information only)

To note that Telford & Wrekin Council has granted permission in respect of the following:

1. TWC/2011/0474(outline) – erection of 6 No. flats and change of use of existing building to hot food takeaway (Use class A5) with living accommodation above and erection of single storey rear extension, 40 Castle Street, Hadley, Telford.

(c) Delegated authority

To grant delegated authority to the Clerk, and in the event of his absence the Administrator deputising for the Clerk, to respond to any planning applications which require a response before the next meeting of the council to be held on 10th January 2012; to be subject to consultation with the Chairman and/or Vice-Chairman of the Council or Finance and General Purposes Committees. (*s.101 LGA 1972*).

10. FINANCIAL REPORT

A report will be tabled to include

- (a) Expenditure incurred on behalf of the Council under the terms of Financial Regulation 3.4 – **to ratify**.
- (b) Bank reconciliation as at 31st October 2011 – **to note**
- (c) Internal Controls for quarter ended 30th September 2011
- (d) Payments for approval:
 - **to approve** the drawing of cheques detailed in an approval list submitted with the report
 - and **to nominate** two members present from the following authorised signatories to be authorised to sign the cheques: Councillors R G Dickens, L A Savage, J Smart, M J Smith and M L Wickstead.

11. VACANCY FOR COMMUNITY GOVERNOR, MILLBROOK PRIMARY SCHOOL

To make a nomination for the vacant position of Community Governor on the governing body of Millbrook Primary School.

12. CONSULTATION ON 2012/13 HIGHWAY MAINTENANCE SCHEMES

To receive details of the borough council's proposed highways capital programme for 2012/13, and **to consider** whether there are any alternative sites in the parish that should have priority over those proposed, and **to agree** the Council's response. See **appendix C** in the Councillors' Meeting Information Pack.

13. TELFORD AND WREKIN COUNCIL BUDGET STRATEGY AND PARISH COUNCIL INVESTMENT IN SERVICE DELIVERY

To receive correspondence from the borough council in respect of potential parish council investment in service delivery; **to consider** whether there are any areas of service delivery that the Parish Council would wish to enter in to discussions with the borough council on; **to agree** the council's response to the correspondence received. See **appendix D** in the Councillors' Meeting Information Pack.

14. PARISH CHARTER REVIEW

To discuss and agree any comments the Council may wish to submit about the existing parish charter as part of the current parish charter review. To include comments on areas where the charter works well and where it does not, and any suggestions for its enhancement or improvement.

15. MEETING, CONFERENCES ETC.

To note the following:

- Parish Council Christmas parties for senior citizens – Wednesday 7th and Thursday 8th December at Hadley United Services Club, 12 noon – 3.30 each day.
- Parish Council Christmas concert – 7 pm Tuesday 13th December at Hadley Methodist Church with performances by Apley Wood Primary School, Millbrook Primary School and Hadley and District Orpheus Male Voice Choir.
- Telford & Wrekin Parish Forum - Wednesday 11th January 2012 at 7.00 p.m. at Civic Offices.

16. NEXT CYCLE OF MEETINGS

It has been proposed that the January meetings be scheduled one week later than normal, as shown below, due to the New Year holiday.

To note the dates of the following meetings:

- | | |
|---|-------------------------------------|
| • Council | 10th January 2012 |
| • Finance and General Purposes Committee | 24th January 2012 |

All meetings commence at 7.00 p.m. unless otherwise stated.

cpage276