

# Hadley and Leegomery Parish Council

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To all members of the Council

4<sup>th</sup> January 2012

Dear Sir/Madam

A meeting of the Hadley and Leegomery Parish Council will be held on TUESDAY, 10<sup>TH</sup> JANUARY 2012 commencing at 7.00 P.M., at CASTLE FARM COMMUNITY CENTRE, HIGH STREET, HADLEY, TELFORD. All members are summoned to attend for the transaction of the following business.

Yours faithfully

Clerk to the Council

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

### **2. DECLARATIONS OF INTERESTS**

### **3. PUBLIC PARTICIPATION**

(a) with respect to items on the agenda, with the Council hearing first from councillors with prejudicial interests who must leave the room immediately after they have made their representations, answered questions or given evidence i.e. they cannot remain in the room to hear the representations of others. The Council may defer hearing any representations until immediately before the relevant agenda item is dealt with if it is considered beneficial to do so.

(b) with respect to other matters

### **4. MINUTES OF LAST MEETING**

**To confirm** the minutes of the meeting of the Council held on the 6<sup>th</sup> December 2011 (**Appendix A** in the Councillors' Meeting Information Pack).

### **5. PARISH COUNCIL YOUTH PROVISION**

**To receive** a report from the Council's Youth Engagement Officer including proposals for 2012, and **to agree** action as appropriate to be dealt with by the Finance and General Purposes Committee. See **appendix B** in the Councillors' Meeting Information Pack.

### **6. CHAIRMAN'S COMMUNICATIONS**

### **7. REPORTS OF REPRESENTATIVES ON OUTSIDE BODIES – MATTERS SPECIFICALLY RELATING TO THE PARISH**

**To receive** any reports.

*Clerk: Colin Potts*

*Chairman: Councillor Malcolm Smith*

## 8. PLANNING

### (a) Applications for consideration

**To deal with** the following applications, and in the case of those which the Council requests be referred to the Plans board, **to decide** whether the Council wishes to appoint a member to speak on its behalf at the relevant meeting of the Plans Board and if so **to formally authorise** a member to do so.

1. TWC/2011/1039 – erection of 3 No. dwellings including parking (Outline with all matters reserved), land adjacent to 1-3 Castle Lane, Hadley, Telford.
2. TWC/2011/1051 & 1052 (full planning and listed building) – erection of greenhouse adjacent to existing brick outbuilding, 30 Apley Castle, Apley, Telford.
3. TWC/2011/1078 – erection of a single storey side and rear extension, 6 Sulby Drive, Apley, Telford.

### (b) Permissions granted (for information only)

**To note** that Telford & Wrekin Council has granted permission in respect of the following:

1. TWC/2011/0962 – single storey rear extension, 3 Red Kite Close, Leegomery, Telford.

### (c) Permissions refused (for information only)

**To note** that Telford & Wrekin Council has refused permission in respect of the following:

1. TWC/2011/0940 – proposed two storey side extension, 2 Pool Meadow, Hadley, Telford.

### (d) Appeal Decision (for information only)

**To note** that an appeal to the Planning Inspectorate against the Borough Council's refusal to grant permission in respect of the following has been dismissed:

TWC/2011/0378 & 0380 – single detached house with associated parking, former Watkins Nursery, Apley Castle, Telford.

## 9. TREE PRESERVATION ORDER

**To receive notice** that Telford & Wrekin Council has made a Tree Preservation Order in respect of seven London Plane Trees situated at Hadley District Centre, Hadley, Telford.

## 10. FINANCIAL REPORT

**A report** will be tabled to include

- (a) Expenditure incurred on behalf of the Council under the terms of Financial Regulation 3.4 – **to ratify**.
- (b) Bank reconciliation as at 30<sup>th</sup> November 2011 – **to note**
- (c) Guaranteed Investment Account – **to ratify** the reinvestment of the Guaranteed Investment Account on the 7<sup>th</sup> January 2012 as detailed in the report
- (d) Payments for approval:
  - **to approve** the drawing of cheques detailed in an approval list submitted with the report
  - and **to nominate** two members present from the following authorised signatories to be authorised to sign the cheques: Councillors R G Dickens, L A Savage, J Smart, M J Smith and M L Wickstead.

## 11. APLEY WOOD PRIMARY SCHOOL – COMMUNITY SPORTS FACILITY BID

**To consider** providing financial support in respect of a grant funding bid by Apley Wood Primary School to create a community sports facility on land within the school boundary, and if the council is to give support to agree the amount and method of funding. See **appendix C** in the Councillors' Meeting Information Pack.

## 12. RISK ASSESSMENT

**The Council to carry out its annual review** of its Risk Assessment – see **appendix D** in the Councillors' Meeting Information Pack.

## 13. LOCALISM ACT 2012 – FUTURE ARRANGEMENTS FOR MEMBERS' CODE OF CONDUCT

**To receive** a report including an update on the Localism Act and information from the Borough Council regarding future arrangements for the Code of Conduct and the standards regime, and to respond to a request for the parish council's view on whether a single code for the borough and parish councils is preferred and whether there is a need for future parish representation on the standards committee. See **appendix E** in the Councillors' Meeting Information Pack.

## 14. MEETINGS, CONFERENCES ETC.

**To note the following:**

- Holocaust Memorial Day 2012 –
  - Exhibition at Civic Offices Telford on Friday 27<sup>th</sup> January 2012, opening at 10.00 a.m. and running until 4.00 p.m. on a drop in basis.
  - A Survivor's Story (ticket only), New College, Wellington Monday 30<sup>th</sup> January 2012 at 5.15 p.m. Details have been circulated to Councillors
- Localism Event arranged by Telford & Wrekin Council and ALC – Monday 13<sup>th</sup> February 2012 at Civic Offices 6.00 p.m. – 8.00 p.m., refreshments from 5.30 p.m.
- Parish Charter Review Group – Thursday 16<sup>th</sup> February 2012 at 6.30 p.m. at Civic Offices Telford

## 15. NEXT CYCLE OF MEETINGS

**To note** the dates of the following meetings:

- |                                                 |                                     |
|-------------------------------------------------|-------------------------------------|
| • <b>Parish Events Committee</b>                | <b>17<sup>th</sup> January 2012</b> |
| • <b>Finance and General Purposes Committee</b> | <b>24<sup>th</sup> January 2012</b> |
| • <b>Council</b>                                | <b>7<sup>th</sup> February 2012</b> |

All meetings commence at 7.00 p.m. unless otherwise stated.

## 16. EXCLUSION OF THE PRESS AND PUBLIC

The Council is asked to pass the following resolution:

*"That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw"*

## 17. PERSONNEL

**To receive** a confidential report, and **to confirm** action. See confidential section of agenda.

**Confidential section of the agenda**

**16. PERSONNEL – REPORT RE: CLERK**

**To receive** a confidential report in respect of the Clerk's medical condition and related sickness absence, arrangements made to ensure business continuity, and **to confirm** action taken. See **appendix F** enclosed separately with the Councillors' Meeting Information Pack.

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